

**SANDOVAL COUNTY BOARD OF COMMISSIONERS**  
**REGULAR M MEETING AGENDA**  
**LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS**  
**1500 IDALIA ROAD, BUILDING D**  
**BERNALILLO, NM 87004**  
**DECEMBER 11, 2024 – 6 P.M.**

**The meeting may be viewed online at**

[www.sandovalcountynm.gov](http://www.sandovalcountynm.gov).

**Public comment will be taken in person and online at**

<http://sandovalcountynm.gov/commission/public-comment/>

1. CALL TO ORDER

Chair Heil called meeting to order at 6:00p.m. Present were Chair Heil, Vice Chair Meek, Commissioner Bruch, Commissioner Block, and Commissioner Jones.

2. PLEDGE OF ALLEGIANCE AND SALUTE TO NEW MEXICO STATE FLAG

Chair Heil led both the Pledge of Allegiance and the New Mexico Pledge.

3. INTRODUCTIONS & ANNOUNCEMENTS

Chair Heil wanted to introduce Diane Maze, she was the County Manager when Jay Block and Heil came in. Chair Heil also recognized Senator McKenna, Jordan Juarez and John Herr. Chair Heil wanted to say it's been a pleasure serving the County for the past 8 years. Commissioner Block wanted to congratulate Cleveland High for another State Championship. Commissioner Block wanted to give a shout out to Daniel's Funeral home. Commissioner Block recognized the Mayor of Sandoval County, Don Topper and appreciated him being there. Commissioners Bruch wanted to thank both of the Commissioner's. Commissioner Bruch also discussed the value of not always agreeing but still walking away and being able to still have a conversation about one of the items. Commissioner Bruch thank both Commissioner Block and Commissioner Heil for their service. Commissioner Jones wanted to thank the president from Jicarilla Apache for being present. Commissioner Jones wanted to thank Chairman Heil and Commissioner Block for their leadership, and take on the things he has learned on his journey as Commissioner.

CLOSED SESSION ANNOUNCEMENT

(Michael Meek, Chairman)

As previously noticed, immediately prior to today's meeting, on December 6, 2024 at 10:00am, the Sandoval County Board of County Commissioner's convened as a Committee as a Whole in closed session either in person or electronically in the 3rd Floor Conference Room, County Administration Building, to discuss the matters limited to personnel matters and subject to attorney-client privilege pertaining to threatened litigation against the County commission and to discuss, purchase, acquisition, or disposal of real property pursuant to the Open Meetings Act NMSA 1978, §§ 10-15-1 (H)(2), (7), (1) and (8) The matters discussed in the closed session were limited to those specified in the Notice of Closed Session and no action was taken.

4. APPROVAL OF AGENDA

Commissioner Jones made a motion to approve, seconded by Commissioner Block. Chair Meek, Commissioner Heil, Commissioner Block, Commissioner Bruch, and Commissioner Jones, voted yes. Motion passed unanimously.

5. PROCLAMATIONS, CERTIFICATES AND AWARDS

- A. Town of Bernalillo Top HAT Finalist Award for Outstanding Event – Mountain West Brew Fest 2024  
(Dora Dominguez, Director of County Business & Economic Development)

Dora Dominguez, Director of County Business & Economic Development presented the Top HAT Finalist Award for Outstanding Event.

- B. Proclamation-Honoring the Jicarilla Apache Inauguration  
(Sponsored by District 5 County Commissioner Joshua A. Jones)

County Commissioner Joshua Jones, presented the Proclamation Honoring the Jicarilla Apache Inauguration

- C. Recognition of Mr. Geoffrey Stamp, District 4, Planning & Zoning Commission.  
(Daniel Beaman, Planning & Zoning Director)

Daniel Beaman, Planning & Zoning Director presented the Proclamation for recognition of Mr. Geoffrey Stamp.

- D. Recognition of Mr. Jerry Duarte, District 3, Planning & Zoning Commission.  
(Daniel Beaman, Planning & Zoning Director)

Daniel Beaman, Planning & Zoning Director presented the Proclamation for recognition of Mr. Jerry Duarte.

#### 6. PRESENTATIONS

- A. Post-Election Canvass Report  
(Joey Dominguez, Chief Deputy Clerk)

Chief Deputy Clerk, Joey Dominguez presented the Post-Election Canvass Report.

- B. Fire Rescue Swift Water Presentation of events in 2024  
(Eric Masterson, Fire Chief)

Fire Chief, Eric Masterson, presented the Fire Rescue Swift Water Presentation of events in 2024.

- C. Status of Landfill RFP Presentation.  
(Mark Hatzenbuhler, Public Works Director)

Public Works Director, Mark Hatzenbuhler presented the Status of Landfill RFP.

#### 7. BOARD AND COMMITTEE APPOINTMENTS

No Board and Committee Appointments

#### 8. PUBLIC COMMENT AND COMMUNICATIONS

Several people voiced their concerns.

#### 9. APPROVAL OF CONSENT AGENDA

- A. Approval of Board of Finance Meeting Minutes 11/13/2024

- B. Approval of Regular Meeting Minutes 11/13/2024

- C. Approval of Board of Canvass Minutes 11/15/2024

- D. Requesting approval of the following budget resolutions:

(1) No 12-11-24.9D(1) / Planning & Zoning Grant received from the NMDOT under the Que Linda program to build a continuous and aggressive litter control program on the roads and NM Highways / \$100,000.00

(2) No 12-11-24.9D(2) / Emergency Management / Grant received from the Dept of Homeland Security & Emergency Management (SHSGP) for the purchase of equipment / \$392,756.00

(3) No 12-11-24.9D(3) / Fire Dist. Grants / NM Fire Protection Grant council has awarded three fire districts funding for the purchase of emergency service equipment / \$1,114,556.45

(4) No 12-11-24.9D(4) / Emergency Management / DOH and Human Services Substance Abuse & Mental Health Services Administration has awarded funding to build the capacity for EMS clinicians to provide relevant, trauma-informed, recovery-based care for substance use disorder and behavioral health emergencies / \$128,983.00

(5) No 12-11-24.9D(5) / Legislative Appropriations / State of Nm Aging & Long-Term Services have awarded the Senior Program funding for three Senior Centers to be used for building improvements and equipment / \$620,687.00

(6) No 12-11-24.9D(6) / Capital Projects Account / Funding is needed to purchase land in Placitas that will be used for a Multi-Generational Center. Also, funding for the E911 Center is needed for the purchase of a generator and E911 Equipment (Funding for this will be reimbursed by the State of NM) – Funds will be covered by the available cash balance in the account / \$500,000.

(7) No. 12-11.24.0D(7) / Legislative Appropriations / State of NM, under HB2 have granted the Detention Center funding to help cover the cost of new recruits' Salary & Benefits. This is a three-year grant / Year 1: \$450,000.00

- E. Approval for the DENIAL of ZNCH-24-001, a Zone Map Amendment request from Rural Residential Agricultural (RRA) to Rural Commercial (RC) for a proposed Dollar General retail store on the subject site in Pena Blanca.

- F. Approval of ZNCH-27-002, a Zone Map Amendment from Rural Residential Agricultural (RRA) to Rural Commercial (RC) that supports the present and past commercial use of the subject site in Regina.

- G. Approval of ZNCH-24-003, a Zone Map Amendment from Rural Residential Agricultural (RRA) to Rural Commercial (RC) that supports the present and past commercial use of the subject site in Jemez Canyon.

H. Approval for the DENIAL of ZNCH-24-004, Zone Map Amendment from Rural Residential Agricultural (RRA) to Rural Commercial (RC) for a proposed Mobile Home sales business on the subject site in the Rio Rancho Estates.

Commissioner Heil made a motion to approve, seconded by Commissioner Bruch. Chair Meek, Commissioner Block, Commissioner Bruch, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

#### 10. ADOPTION OF ORDINANCES / PUBLIC HEARINGS

Request for a motion to Adopt Ordinance No. 12-11-24.10 approving the issuance of Industrial Revenue Bonds and underlying Bond Documents (Lease, Indenture and Bond Purchase Agreement) relating to the Gila Monster Project. Exhibit B to the Lease contains the arrangement with respect to the payment in lieu of taxes.  
(Rob Burpo, County Financial Advisor and Jill Sweeney, County Bond Counsel).

Commissioner Block made a motion to approve, seconded by Commissioner Heil. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

#### 11. ADOPTION OF RESOLUTIONS

A. Request for a Motion to Adopt Resolution No. 12-11-24.10A Approving Intent Resolution for the issuance of one or more proposed Series 2025 General Obligation Bonds for library projects at libraries within the County. It also approves the submission to the NMFA of an application for said financing.  
(Rob Burpo, County Financial Advisor, and Jill Sweeney, County Bond Counsel)

Commissioner Bruch made a motion to approve, seconded by Commissioner Block. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

B. Request for a Motion to Adopt Resolution No. 12-11-24.10B Approving and Authorizing the project approval to the New Mexico FY25 Correction Detention Recruitment Fund.  
(Dayna Vocasek, Senior Grants Writer)

Commissioner Bruch made a motion to approve, seconded by Commissioner Heil. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, Chair Heil, voted yes. Motion passed unanimously.

C. Request for Motion to Adopt Resolution No.12-11-24.11C Authorizing the County Manager and County Attorney to take all necessary steps to facilitate the sale of certain real estate in Rio Rancho Estates.  
(Daniel Beaman, Planning & Zoning Director)

Commissioner Heil made a motion to approve, seconded by Commissioner Jones. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

D. Request a Motion to Adopt Resolution No. 12-11-24.11D Authorizing the County to enter into a grant agreement with New Mexico Transportation Department, in the amount of \$100,000.00.  
(Daniel Beaman, Planning & Zoning Director)

Commissioner Heil made a motion to approve, seconded by Commissioner Block. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

E. Request for a Motion to Adopt Resolution No. 12-11-24.11E Approving the modification to the FY25 capital outlay request for Sandoval County Fire and Rescue.  
(Eric Masterson, Fire Chief)

Commissioner Block made a motion to approve, seconded by Commissioner Heil. Chair Meek, Commissioner Block, Commissioner Bruch, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

F. Request for a Motion of Approval to Adopt Resolution No. 12-11.24.11F Establishing the salaries for Newly Elected or Re-Elected County Officials.  
(Angela Rodden, Human Resources Director)

Commissioner Bruch made a motion to approve, seconded by Commissioner Jones. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

Commissioner Block made a motion to change the pay to be equal to the current commissioners. 44069.60. up to 15 percent the last approved numbers.

Commissioner made a motion to match what the highest salary and leave the elected officials' salary as is.

Chair Heil made a motion to second a 10 percent. Motion died.

Chair Meek, Commissioner Block, voted not

Commissioner Jones made a motion to provide 15 percent and leave the elected officials as is, seconded by Commissioner Heil. Commissioner Bruch, Commissioner Block, Commissioner Heil, Commissioner Jones, voted yes. Chair Meek, voted no. Vote was 4-1.

## 12. APPROVALS

- A. Request for a Motion to Approve Amendment #1 to the Professional Services Agreement with Rio Rancho Public Schools to increase the contract amount from \$41,625.00 to \$62,325.00 (an increase of \$ 20,700.00) to provide Learning Lab services to at-risk students in their Alternative Education Setting Program and authorize the County Manager to sign this amendment and approve any subsequent amendments.  
(Jayme Espinoza, Community Services Director)

Commissioner Heil made a motion to approve, seconded by Commissioner Bruch. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil and Commissioner Jones, voted yes. Motion passed unanimously.

- B. Request for a Motion to Approve the Professional Services Agreement and Main Subscription Agreement with Workday for an HRIS/Payroll system and authorize the County Manager to approve any subsequent amendments to the final agreements.  
(Angela Rodden, Human Resources Director)

Commissioner Jones made a motion to approve, seconded by Commissioner Bruch,

Commissioner Heil made a motion to postpone until January 29, 2025, seconded by Chair Meek. Chair Meek, Commissioner Block, Commissioner Chair and Commissioner Jones, voted yes. Commissioner Bruch, voted no. Vote was 4-1.

- C. Request for a Motion to Approve the Professional Service Agreement with Dane Construction in the amount of \$638,536.50 for the removal and construction of roadway, parking area, and storm drainage system at the Pena Blanca Community Center and to authorize the County Manager to approve any subsequent amendments.  
(Mark Hatzenbuhler, Public Works Director)

Commissioner Bruch made a motion to approve, seconded by Commissioner Heil. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil and Commissioner Jones, voted yes. Motion passed unanimously.

- D. Request for a Motion of Approval to enter into an MOU with the Navajo Nation to frame the working relationship between the Navajo Nation Department of Transportation and Sandoval County Public Works and establish a working partnership for the maintenance and construction of roads in the boundaries of the Navajo Nation and Sandoval County.  
(Mark Hatzenbuhler, Public Works Director)

Commissioner Heil, made a motion to approve, seconded by Commissioner Jones. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil and Commissioner Jones, voted yes. Motion passed unanimously.

- E. Request for a Motion of Approval to enter into an Intergovernmental Agreement (IGA) with the Navajo Nation to further define the working relationship between the Navajo Nation Department of Transportation and Sandoval County Public Works and establish a working partnership for the maintenance and construction of roads in the boundaries of the Navajo Nation and Sandoval County.  
(Mark Hatzenbuhler, Public Works Director)

Commissioner Block made a motion to approve, seconded by Commissioner Jones. Chair Meek, Commissioner Bruch, Commissioner Block, Chair Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

- F. Request for a Motion of Approval to enter into an Intergovernmental Agreement (IGA) with the Navajo Nation to further define the working relationship between the Navajo Nation Department of Transportation and Sandoval County Public Works and establish a working partnership for the maintenance and construction of roads in the boundaries of the Navajo Nation and Sandoval County.  
(Mark Hatzenbuhler, Public Works Director)

Commissioner Jones made a motion to approve, seconded by Commissioner Block. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

- G. Request for a Motion to Approve the proposal by Advanced Network Management, Inc. to procure the dispatch-related hardware for the relocated center and authorize the County Manager to sign the agreement and any subsequent amendments.  
(Eric Masterson, Fire Chief)

Chair Meek made a motion to approve, seconded by Commissioner Bruch. Chair Meek, Commissioner Bruch, Commissioner Block, and Commissioner Jones, voted yes. Commissioner Heil, voted no. Vote was 4-1.

- H. Request for a Motion to Approve the proposal by Advanced Network Management, Inc. to procure the dispatch-related hardware for the relocated center and authorize the County Manager to sign the agreement and any subsequent amendments.

(Eric Masterson, Fire Chief)

Commissioner Block made a motion to approve, seconded by Commissioner Bruch. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

- I. Request for a Motion to Approve the purchase of the 911 center call handling equipment in the amount of \$617,556.83 and authorize the County Manager to sign the price agreement and any subsequent amendments.  
(Eric Masterson, Fire Chief)

Chair Meek made a motion to approve, seconded by Commissioner Jones. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil and Commissioner Jones, voted yes. Motion passed unanimously.

- J. Request for a Motion to Approve the pricing agreement with Goserco Inc in the amount of \$152,399.22 for the recorder device at the newly relocated 911 dispatch center, and authorize the County Manager to sign the agreement and any subsequent amendments.  
(Eric Masterson, Fire Chief)

Commissioner Jones made a motion to approve, seconded by Commissioner Bruch. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

- K. Request for a Motion to Approve the sales agreement with RussBassett for the 911 center's dispatch floor furniture in the amount of \$166,183.20 and authorize the County Manager to sign the agreement and any subsequent amendments.  
(Eric Masterson, Fire Chief)

Commissioner Bruch made a motion to approve, seconded by Block. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

- L. Request for a Motion of Approval to the Third Addendum for the Sandoval County Regional Emergency Communications Center (SCRECC) and authorize the County Manager to sign the agreement and any subsequent amendments.  
(Eric Masterson, Fire Chief)

Commissioner Jones made a motion to approve, seconded by Commissioner Heil. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

- M. Request for a Motion to Authorize the County Manager to Approve a Professional. Services Agreement (PSA) between Sandoval County and Tyler Technologies for Sandoval County in the amount of \$165,014 and Authorize the County Manager's Approval of all Subsequent Amendments.  
(Xenophon James, Information Technology Director)

Commissioner Jones made a motion to approve, seconded by Commissioner Block. Chair Meek, Commissioner Bruch, Commissioner Block, Commissioner Heil, and Commissioner Jones, voted yes. Motion passed unanimously.

13. APPROVAL OF ELECTRONIC SIGNATURES / SIGNING OF OFFICIAL DOCUMENTS  
No usages of digital signatures.

14. ANNOUNCEMENT OF THE NEXT BOARD OF COUNTY COMMISSIONERS MEETING  
JANUARY 8, 2025 at 6:00 P.M.

15. COMMISSIONERS DISCUSSION

Chair Meek thanked the Commissioners for all the leadership and he learned a lot from them. Commissioner Heil stated it has been a pleasure working with everyone. Commissioner Block wished Commissioner Jones, Commissioner Bruch and Chair Meek the best and believes they will have two great new Commissioners coming in. Commissioner Jones also stated it has been a pleasure, and said Commissioner Block will be missed.

16. ADJOURNMENT

Chair Meek made a motion to adjourn, seconded by Commissioner Bruch, stand adjourned at 10:10pm.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 29<sup>th</sup> DAY OF JANUARY, 2025

  
ANNE BRADY-ROMERO, County Clerk

  
MICHAEL MEEK, Chairman

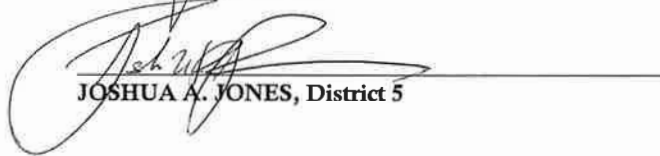
APPROVED AS TO FORM:

  
MICHAEL ESHLEMAN, County Attorney

  
JORDAN JUAREZ, Vice Chairman

  
KATHERINE A. BRUCH, District 1

  
JOHN HERR, District 2

  
JOSHUA A. JONES, District 5