

**SANDOVAL COUNTY ETHICS BOARD
REGULAR MEETING MINUTES
COMMISSION CHAMBERS
SEPTEMBER 13, 2024 – 3:00 P.M.
MINUTES**

PRESENT: Robert Wilkins, Chair
Jordan Juarez, Vice-Chair
Cindy Adelsberg, Member

Angela Kuban, Board Secretary
Eric Locher, Assistant County Attorney

1. **CALL TO ORDER** – Chair Robert Wilkins called the meeting to order at 3:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chair Wilkins led the Pledge of Allegiance.
3. **ROLL CALL** – Members Robert Wilkins, Jordan Juarez were present in person; Member Cindy Adelsberg was present via telephone. Members Keith Brown and Ramon M. Montano were absent.
4. **APPROVAL OF AGENDA** – Jordan Juarez motioned to approve the agenda. Motion was seconded by Cindy Adelsberg. Motion passed by unanimous vote.
5. **APPROVAL OF JUNE 10, 2024 MEETING MINUTES** – Jordan Juarez motioned to approve the minutes. Motion was seconded by Cindy Adelsberg. Chair Wilkins had discussion. On item #2 he asked that the Motion be amended to strike the word “Vice”, because the Pledge of Allegiance was led by the Chair, not the Vice-Chair. Jordan Motion was amended as discussed. Motion, as amended, was seconded by Cindy Adelsberg. Motion, as amended, passed by unanimous vote.
6. **APPROVAL OF 2024 Q2 REPORT TO THE COUNTY COMMISSIONERS** – Jordan Juarez motioned to approve the report. Motion was seconded by Cindy Adelsberg. Motion passed by unanimous vote.
7. **REQUEST FOR MOTION TO EXTEND ETHICS BOARD’S TIME FOR RESOLUTION OF ETHICS COMPLAINT 2024-003 TO DECEMBER 15, 2025.**– Jordan Juarez motioned to approve the Motion to extend the Ethics Board’s time for resolution of Ethics Complaint 2024-003 to December 15, 2024. Motion was seconded by Cindy Adelsberg. Motion passed by unanimous vote.
8. **PUBLIC COMMENT** – No one signed up for Public Comment.
9. **BOARD COMMENT** – The board did not have any comment.
10. **ADJOURN** – Cindy Adelsberg motioned to adjourn. Jordan Juarez seconded the motion. Meeting adjourned at 3:08p.m.