

SANDOVAL COUNTY BOARD OF COMMISSIONERS  
BOARD OF FINANCE QUARTERLY REPORT  
COMMISSION CHAMBERS  
MAY 8, 2024 – 5 P.M.

**The meeting may be viewed online at  
[www.sandovalcountynm.gov](http://www.sandovalcountynm.gov)**

1. CALL TO ORDER

Chair Heil called meeting to order at 5:00 p.m.

Present were Chair Heil, Vice Chair Meek, Commissioner Block, and Commissioner Bruch.

2. STATUS OF THE TREASURER'S OFFICE

Jennifer Taylor, Treasurer

Jessica McParlin, Chief Deputy Treasurer

Holly Aguilar, Treasury Operations Manager

Treasurer Taylor presented and wanted to begin with a brief overview of job vacancies within their office, they hired on tax researcher in March by the name of Jodie Romero who is a seasoned county employee that relocated from Pueblo, Co. where she worked with delinquent accounts. There is still one more tax researcher position that needs to be filled and interviews will be scheduled once tax season has finished. Treasurer Taylor also discussed the delinquent property tax auction, they have been in contact PTD's, delinquent property Tax Bureau Chief, Roy Sandoval, who they have been in contact and have been working on their accounts since December. They have had one contractor come in on a weekly basis to start conducting some researcher to prepare for some other options. Once completed they will have it posted on the County's website for the public to view.

Treasurer Taylor provided a recap on the RFP for the credit card services and merchant provider services. In early march Treasurer Taylor decided it was in the best interest of the County to terminate our contract for our merchant services and credit card provider PNP a year early. This was in an effort to upgrade our services and lower the service fees for our taxpayers and our customers. The RFP was posted on March 17,2024 and proposals were due on April 23<sup>rd</sup>. They received a total of five BID proposals. The evaluation committee met on May 1<sup>st</sup> which was then awarded back to Point & Pay on May 2, 2024. Once they received that proposals from Point & Pay they would offer the service for the customers to receive text message reminders for late payments.

Treasurer Taylor presented the letter of credit on March 29<sup>th</sup> in the amount of 139,000,000.00. Treasurer Taylor provided an update on the bank balances with NMB & T. Treasurer Taylor directed the rest of the presentation to Deputy Chief McParlin, to discuss the 2023 property tax collection, bonded debt schedule and GRT update. Deputy Chief McParlin discussed the Tax Maintenance Schedule and Debt Schedule.

3. NEW MEXICO BANK & TRUST DISCUSSION

Andres Garcia, President & CEO

Treasurer Taylor discussed the NMB& T discussion. UNB bank acquired, Heartland Financial and will have no impact on our services or our relationship. Treasure Taylor directed the remaining presentation to President & CEO, Andres Garcia and his business director.

4. STATUS OF COUNTY INVESTMENTS

Jennifer Taylor, Treasurer

Holly Aguilar, Treasury Operations Manager

Deanne Woodring, Government Portfolio Advisors

Treasurer Taylor presented the Status of County Investments with the investment summary report and interest earned on interest bearing accounts. Treasurer Taylor directed the remaining presentation to GPA.

5. ADJOURN

Chair Heil stand adjourned at 5:46 p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 22<sup>nd</sup> DAY OF MAY 2024

*Handwritten signature for Anne Brady Romero*  
ANNE BRADY-ROMERO, County Clerk

*Handwritten signature of David J. Heil*  
DAVID J. HEIL, Chairman

*Handwritten signature of Michael MEEK*  
MICHAEL MEEK, Vice Chairman

*Handwritten signature of Katherine A. Bruch*  
KATHERINE A. BRUCH, District 1

*Handwritten signature of Jay C. Block*  
JAY C. BLOCK, District 2

*Handwritten signature of Joshua A. Jones*  
JOSHUA A. JONES, District 5

APPROVED AS TO FORM:

*Handwritten signature of Michael Eshleman*  
MICHAEL ESHLEMAN, County Attorney