

Unarmed Security Guard Services
RFP FY24-DWI-02
Addendum #2
Issued May 30, 2024

1. Page 12: C. General Requirements: #27 New Mexico Preferences: The New Mexico Preferences shall not apply when expenditures for this RFP include federal funds. Are there federal funds associated with this program?
No, there are not federal funds utilized for this program.
2. Page 13: 3. PROPOSAL FORMAT: #1 TECHNICAL PROPOSAL – Binder 1. F8 Proof of Insurance and or Surety Bond. Is the County requiring a Surety Bond, if so how much and do you want it attached behind the proof of Insurance.
No, a surety bond is not required.
3. Page 14: IV. Specification A. Detailed Scope of Work #3 the unarmed security guard...What is Sandoval County's definition of unarmed guard? According to the Governing Statue 61-27B Private Investigations Act 16, 17 Security Guard Level one or Security Guard Level 2 are both unarmed.
Level 2 is acceptable. We usually have level 1 guards, but it is the contractor's discretion, as long as they are not armed and stay with budget.
4. Page 15: IV. Specification A. Monitor areas via cameras...Is this a separate security guard on shift? We ask this based on section #3a for the responsibilities of the guard.
A separate guard is not required.
5. Page 15: IV. Specification A. Detailed Scope of Work #8 Offeror will supply all necessary Labor, Supervision and uniforms. Is Sandoval County expecting a dedicated DWI supervisor for this detail, or is a shared supervisor more what you are looking for?
This would be a shared supervisor, there is no need for a dedicated supervisor.
6. Page 15: IV. Specification A. Detailed Scope of Work #9 Uniforms must...Guards must wear the County's Identification card...How long does this take to produce?
Roughly a week after we receive a photo and name(s) of the guards, we will issue the County identification card for the guard(s) to wear.
7. Page 15: IV. Specification A. Detailed Scope of Work #10 Upon award...all prospective guards must pass a drug screening test and criminal background check. How does the County plan on verifying the drug tests and will the County accept Private Investigations Act Rule: 16.48.2.17 LEVEL ONE SECURITY GUARD APPLICANT QUALIFICATIONS AND EXPERIENCE REQUIREMENTS: a. APPLICATION REQUIREMENTS: (4) biometric criminal history background check; for the background testing or 16.48.2.18 LEVEL TWO SECURITY GUARD APPLICANT QUALIFICATIONS AND EXPERIENCE REQUIREMENTS: a. APPLICATION REQUIREMENTS: (6) biometric criminal history background check; for the background testing or separate background check?
The contractor is responsible for their own background and drug testing.

8. Page 15: IV. B. Technical Specifications #1. Organizational Experience: c) Please provide staff resumes and certifications/licenses of all who will be providing services to Sandoval County. For the RFP is the County expecting just the senior management?
No, as it states, anyone who will be working within Sandoval County premises.
9. Page 16: IV. B. Technical Specifications #3 Mandatory Specifications a) Must provide all current licenses, permits, guard cards...We can provide this for all senior staff and supervisors in the RFP but will not know who will be the guards on post until contract award, will this work for the County?
Yes, that is acceptable.
10. Page 16: IV. B. Technical Specifications #3 Mandatory Specifications a) Must provide all current license, permits, guard cards.... According to Private Investigations Act 61-27B-23 GENERAL OPERATIONS PROVISIONS OF COMPANIES F. A private investigation company or a private patrol company shall maintain records of the qualifications, performance and training of all of its current and former employees as required by the department. The records are subject to inspection by the department upon reasonable notice to the owner or private investigations manager or private patrol operations manager. We must keep records of all guard past and present ready for inspections, will this suffice for the County and upon contract award then send over copies of current guard cards for officers assigned to the post?
Yes, that is acceptable.
11. Page 16: IV. B. Technical Specifications #3 Mandatory Specifications e) Must provide a preliminary copy of post orders. Will it be possible for a scheduled site visit/walk through at the location? This will help create the post orders.
Yes, please contact the procurement manager to schedule a walkthrough.
12. For Appendix E Conflict of Interest affidavit, if there is no conflict does the County want us to leave this blank or write N/A on the form?
Should the Conflict of Interest Affidavit not apply to a Vendor, the Vendor should 'x' the box at the bottom of the page that reads "Terms of the Conflict of Interest Affidavit are inapplicable" and submit the unsigned form with their proposal.
13. Is this Detail currently staffed?
Yes.
14. If currently staffed, what were the total hours for FY23?
We do not exceed 60 hours a week.
15. If currently staffed, what is the name of the current company?
Arrowhead Security
16. If currently staffed, what was the FY23 budgeted amount?
\$83,408.24.
17. If currently staffed, did the County request any overtime?
No.

18. If currently staffed, are the current guards allowed to come back if a new company is selected?
They are not County employees, contractors select their own employees.