

# Sandoval County Board of County Commissioners

## Agenda Item Summary

**AGENDA ITEM # 6-5-14.6D**

**1. REQUESTED MOTION**

**ACTION REQUESTED:**

Approval to Award Bid for Janitorial Services to Kleen Tech for \$211,813.46 and Authorize the County Manager to Negotiate and Enter into a Contract

**WHY ACTION IS NECESSARY (Summary):**

Sandoval County went out for ITB's for Janitorial Services on March 31, 2014 and received six bids. After reviewing all six bids it was determined that Kleen Tech was the lowest bidder at \$211,813.46 and is therefore recommended as the finalist for their response to the Janitorial Services Invitation to Bid (ITB# FY 14-PW-14).

**2. REQUESTOR**

COMMISSIONER SPONSORED:  YES  NO

DISTRICT:  DISTRICT 1     DISTRICT 4  
 DISTRICT 2     DISTRICT 5  
 DISTRICT 3

DIRECTOR / ELECTED: Tommy Mora, Jr.

DIVISION: Public Works

ELECTED OFFICE:

ATTACHMENTS:  YES  NO

**3. MEETING DATE**

June 5, 2014

**4. AGENDA** (To be completed by County Manager)

- PROCLAMATION
- PRESENTATION
- CONSENT
- REGULAR
- APPEAL

**5. RECOMMENDATIONS**

Recommend Board of County Commission approval.

**6. FISCAL IMPACT**

The \$211,813.46 is budgeted for the new fiscal year in the general fund under the Maintenance Contracts line item.

**7. RECOMMENDED APPROVAL (Initials & Date)**

Department Director/Elected Official	Human Resources	Purchasing	Attorney As to Form PFT	Finance Budget CCH	County Manager PPR	Other
TMJ 5/27/14	_____	JR 5/29/14	PFT 5/30/14	CCH 5/29/14	PPR 5/30/14	_____

**8. COMMISSION ACTION**

Approved     Denied     Deferred     Other

**SANDOVAL COUNTY  
JANITORIAL SERVICES  
ITB# FY14-PW-14**

**PROCUREMENT AWARD SUMMARY**

**ITB Name:** Janitorial Services

**Date Advertised:** March 31, 2014

**Submission Deadline:** May 5, 2014

**Public Bid Opening:** May 5, 2014 at 4:05pm

**In Attendance:** Pete Nieto, Public Works  
Nick Chavez, IOS  
Tommy Mora, Public Works  
Marvin Martinez, Public Works  
Joyce Roybal, Procurement Office

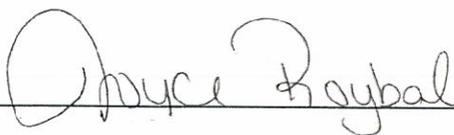
**Bids Received:** Maintenance Service Systems  
G&J Lawn Care  
Sparkle Maintenance  
IOS  
Kleen-Tech  
Merchants Building Maintenance

**Award Recommendation:**

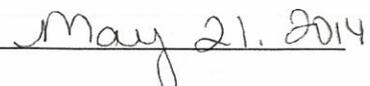
The bid submitted by Kleen-Tech was selected as the best value for Sandoval County based on their pricing schedule. Kleen-Tech was also given excellent references by both current and former clients, and is therefore recommended to be awarded the contract for Janitorial Services.

**Recommended Offeror:** Kleen-Tech

Procurement:



Joyce Roybal, Accountant/Procurement



Date

