

Sandoval County Board of County Commissioners

Agenda Item Summary

AGENDA ITEM # 3-20-14.6D

1. REQUESTED MOTION

ACTION REQUESTED:

Award Bid for Advancement and Facilitation of Business Strategies to Lautman Economic Architecture, LLC and Authorize the County Manager to Negotiate and Enter Into a Contract for Professional Services

WHY ACTION IS NECESSARY (Summary):

The Sandoval County Economic Development and Business Strategy was adopted by the Commission in January 2014. In an effort to move some of the strategies forward, an RFP was posted to solicit a consultant to coordinate and facilitate the initiatives that can be implemented now: (1) Countywide Economic Development Corporation; (2) Sandoval County Health and Social Services; (3) El Zocalo Innovation to Enterprise Center / Independent Work and Worker Directed Programs; and 4) Forest Restoration Initiative. (continued on next page)

2. REQUESTOR

COMMISSIONER SPONSORED: YES NO

DISTRICT: DISTRICT 1 DISTRICT 4
 DISTRICT 2 DISTRICT 5
 DISTRICT 3

DIRECTOR / ELECTED: Dianne Maes
 DIVISION: County Development
 ELECTED OFFICE:

ATTACHMENTS: YES NO

3. MEETING DATE

March 20, 2014

4. AGENDA (To be completed by County Manager)

- PROCLAMATION
- PRESENTATION
- CONSENT
- REGULAR
- APPEAL

5. RECOMMENDATIONS

The evaluation committee recommends approval.

6. FISCAL IMPACT

There is sufficient funds in the Commission budget (contingency) through June 30th. Contract pricing will be negotiated but project that current funds available will cover costs through the end of the fiscal year.

7. RECOMMENDED APPROVAL (Initials & Date)

Department Director/Elected Official	Human Resources	Purchasing	Attorney As to Form PFT	Finance Budget CCH	County Manager PPR	Other
DM 3/14/14	_____	LO 3/14/14	PFT 3/14/14	CCH 3/14/14	PPR 3/14/14	_____

8. COMMISSION ACTION

Approved Denied Deferred Other

WHY ACTION IS NECESSARY (Summary) continued:

Sandoval County Development issued a Request for Proposals for Advancement and Facilitation of Business Strategies (FY14-CD-01) on February 27, 2014. The due date for proposals in response to this RFP was March 11, 2014 by 3:00 pm MST. One (1) proposal was received in response to the RFP for Advancement and Facilitation of Business Strategies. The proposal submitted by Lautman Economic Architecture, LLC met all requirements set forth in the RFP Evaluation Criteria. This proposal was reviewed by the three (3) Evaluation Committee Members: Phillip Rios, Dianne Maes, and Antoinette Vigil and is recommended for Award.

**SANDOVAL COUNTY DEVELOPMENT
ADVANCEMENT AND FACILITATION OF BUSINESS STRATEGIES
REQUEST FOR PROPOSALS# FY14-CD-01**

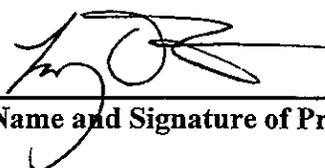
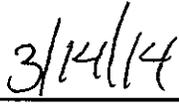
Recommendation for Award

Date Advertised in the Legals Section of the Albuquerque Journal: February 27, 2014

Submission Deadline: March 11, 2014

EVALUATION COMMITTEE
Evaluated Proposal submitted in response to the Advancement and Facilitation of Business Strategies: RFP# FY14-CD-01.
SUMMARY OF AWARD RECOMMENDATION
Based on the scoring criteria set in the Request for Proposals, an Evaluation Committee with three (3) members (Phillip Rios, Dianne Maes, and Antoinette Vigil) reviewed and scored the one (1) proposal submitted in response to the Advancement and Facilitation of Business Strategies RFP# FY14-EDTR-01. <i>The proposal submitted by <u>Lautman Economic Architecture, LLC</u> was the only proposal received in response to this RFP and met all requirements set forth in the Evaluation Criteria and is therefore recommended as the finalist for their response to the Advancement and Facilitation of Business Strategies RFP.</i>

RECOMMENDED OFFEROR: LAUTMAN ECONOMIC ARCHITECTURE, LLC.

Liz Otten 	
Printed Name and Signature of Procurement Officer	Date