

DRAFT

**SANDOVAL COUNTY BOARD OF COMMISSIONERS
BOARD OF FINANCE SPECIAL MEETING MINUTES
COMMISSION CHAMBERS
MARCH 6, 2014 – 5:45 P.M.**

1. ADVISE AND CONSENT TO SEEK “PORTFOLIO MANAGER”

(Laura M. Montoya, Treasurer)

Laura M. Montoya, Treasurer briefed the Commissioners on the role of the “Portfolio Manager”. She explained that they will assist with direct investing of the Counties monies and attend all necessary Board of Finance meetings.

Commissioner Scherzinger motion to approve RFP, second by Vice Chair Lucero.

Motion passed.

2. ADJOURN

Commissioner Scherzinger motion to adjourn at 5:55 p.m. second by Commissioner Walters. Motion passed. Vote was unanimous.

**SANDOVAL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
COMMISSION CHAMBERS
MARCH 6, 2014 – 6 P.M.**

1. CALL TO ORDER
The meeting was called to order at 6:05p.m.
Present were Chair Madalena, Vice Chair Lucero, Commissioner Scherzinger, Commissioner Chapman, and Commissioner Walters.
2. PLEDGE OF ALLEGIANCE
Pledge of allegiance was led by Tom Garcia, County Assessor.
3. INTRODUCTIONS & ANNOUNCEMENTS
None
4. APPROVAL OF AGENDA
Commissioner Chapman motion to remove Item 5B, second by Commissioner Walters. Motion passed. Vote was unanimous
Commissioner Walters motion to approve as amended, second by Commissioner Chapman. Motion passed. Vote was unanimous.
5. CONSENT AGENDA
 - A. Approval of Minutes from the Regular Meeting of February 20, 2014
 - B. Approval to Award Bid for Advertising, Marketing, Promotions, and Public Relation Services to Griffin & Associates and Authorize the County Manager to Negotiate and Enter into a Contract for Professional Services- *Item Removed*
 - C. Approval to Award Bid for Landfill Engineering and Compliance Services to Gordon Environmental, Inc. and Authorize the County Manager to Negotiate and Enter into Contract for Professional Services.
Commissioner Walters motion to approve, second by Vice Chair Lucero. Motion passed. Vote was unanimous.
6. FIRE DEPARTMENT
(James Maxon, Fire Chief)
 - A. Request for a Motion to Adopt Resolution No. 3-6-14.6A Authorizing the County Manager to Facilitate the Sale of the Old Santa Ana Fire Station Building to the Southern Sandoval Investments (SSI), a Federally Chartered Corporation Wholly Owned by the Pueblo of Santa Ana, for \$75,000
James Maxon, Fire Chief gave a brief history of the Old Santa Ana Fire Station Building.
Commissioner Walters motion to approve, second by Vice Chair Lucero. Motion passed. Vote was unanimous.
 - B. Request for a Motion to Adopt Ordinance No. 3-6-14.6B Amending the Sandoval County Emergency Communications and Emergency Medical Services Tax Ordinance No. 04-04-15.7B and Removing Section 36-158 (Delayed Repeal)

Chief Maxon gave a history of the Sandoval County Emergency Communications and Emergency Medical Services Tax Ordinance No. 04-04-15.7B. He explained the need to amend it and the importance of adopting Ordinance No. 3-6-14.6B which removes the repeal clause. Both Chief Maxon and Duane Brown, legal advisor, answered questions and made recommendations to the Commission. Chief Maxon clarified that only residents in unincorporated areas of the County pay this tax, and that it is used to pay Fire Department fulltime salaries. Commissioner Walters asked if the County has received public input on this matter. Chief Maxon responded that it has been published in the Albuquerque Journal and is on the Sandoval County website, but have not received any response from the public. Commissioner Chapman requested approving an ordinance that would continue this tax only until residents can vote on this in November 2014. Commissioner Walters asked about recommendations and deadlines from NM Taxation and Revenue Department. Commissioner Walters further clarified with County Manager Rios, that the County is obligated to provide EMS services to the entire county regardless of where the funding comes from. Michael McDonald a Rio Rancho resident spoke against approval and felt it should go back to the voters. Commissioner Scherzinger motion to approve, second by Vice Chair Lucero. Motion passed. Vote was unanimous. Commissioners Chapman and Walters voted yes with an explanation.

7. OFFICE OF THE COUNTY ASSESSOR

(Tom Garcia, Assessor; Christie Humphrey, Deputy Assessor)

Discuss and Request for a Motion to Approve the 2014-2016 Countywide Reappraisal Plan *(Under Further Review from Administration)*

Tom Garcia, County Assessor and Christie Humphrey, Deputy Assessor, and staff presented the 2014 – 2016 Countywide Reappraisal Plan. They updated the Commission on the current reappraisal project and the need for additional time and budget for completion. Deputy Assessor Humphrey explained technical, system and staffing problems have caused delays. They are confident their new plan will allow enough time to accurately input all necessary data. Commissioner Walters questioned whether new taxes will be implemented at the end of this project or as soon as they are reappraised. Assessor Garcia stated that taxes will be updated as soon as they are reappraised rather than waiting for completion of this project. Commissioner Walters would like the public to be notified of this on the County website. Commissioner Lucero agreed that the public should be aware of this new plan. Chair Madalena asked why they started reappraisals in the rural areas rather than beginning in Rio Rancho. Assessor Garcia stated that Rio Rancho has the most updated information and wanted to focus on areas that were long overdue for reappraisal. Chair Madalena questioned the high employee turnover rate and asked why current employees were not utilized in this project. Assessor Garcia stated previously their permanent staff was tied up with tax protests. They have significantly reduced the number of protests which will allow their permanent staff to take over when this project ends in two years. Maria Gonzales a Rio Rancho resident voiced her concerns with the reappraisal project and the fact that it is not complete.

Commissioner Chapman motion to approve, second by Commissioner Scherzinger. Motion passed. Vote was unanimous.

8. COMMENTS FROM THE PUBLIC
None

9. COMMENTS FROM THE COMMISSIONERS
Commissioner Walters and Treasurer Montoya spoke about their recent trip to Washington D.C. Commissioner Walters announced NM Stars Arena Football season begins this weekend. Commissioner Chapman thanked the Treasurers' and Assessors' staff for their help in assisting a local developer. Chair Madalena announced his daughter turns 9 years old on Tuesday, March 11th. He also announced a local collaborative meeting with tribal leaders tomorrow March 7th from 11:30 – 2 p.m.

10. ADJOURN
Commissioner Chapman motion to adjourn at 8:00 p.m, second by Commissioner Scherzinger. Motion passed. Vote was unanimous.