

# DRAFT

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
BOARD OF FINANCE QUARTERLY REPORT MINUTES  
COMMISSION CHAMBERS  
JANUARY 9, 2014 - 5:30 P.M.**

1. 2014 OVERVIEW

(Laura M. Montoya, Treasurer)

- A. Investment Committee Membership
- B. Meeting Dates
- C. Request for Proposals
  - (1) Bank
  - (2) Online Services
- D. Positive Pay
- E. NM Edge
- F. Legislative Update

Treasurer Laura Montoya read the member names of the Investment Committee. She requested that Commissioner Chapman continue to be a member. She thanked the Commission for scheduling Board of Finance meetings on the second meeting of the respective month. Treasurer Montoya informed the Commission that the Finance Department implemented Positive Pay. She briefed the Commission on two upcoming proposals. She announced she will graduate in January with her Certified Public Official Certificate and many of her staff will be graduating with their Certified Treasury Certificate through the NM Edge program. She thanked the Commission for allowing them that opportunity. Treasurer Montoya will continue to update the Commission during the 2014 NM Legislature.

2. DISCUSSION OF TAX COLLECTION/2014 STRATEGY

(Laura M. Montoya, Treasurer; Larry Polanis, Treasury Controller)

Treasury Controller Larry Polanis gave the Commission an overview of the 2014 tax collection strategy for Sandoval County.

3. COLLECTIONS/2014 STRATEGY ON DELINQUENTS

(Laura M. Montoya, Treasurer; Larry Polanis, Treasury Controller)

- A. Real Property
- B. Personal Property

Treasurer Montoya spoke about their efforts to collect on delinquent properties. Treasury Controller Polanis provided stats on delinquent

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properties the County was able to successfully collect on rather than allowing them to go to State collections.

#### 4. DISCUSSION OF COUNTY INVESTMENTS

Treasurer Montoya provided data on County investments. She expressed some concerns and stated she will continue to work with the County Manager and the Investment Committee on County investments.

#### 5. ADJOURN

Commissioner Lucero motion to adjourn at 5:55 p.m, second by Commissioner Walters. Motion passed. Vote was unanimous.

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
COMMISSION CHAMBERS  
JANUARY 9, 2014 – 6 P.M.**

1. CALL TO ORDER

The meeting was called to order at 6:10p.m.

Present were Chairman Madalena, Vice Chair Scherzinger, Commissioner Lucero, Commissioner Chapman and Commissioner Walters.

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by County Attorney Patrick Trujillo.

3. INTRODUCTIONS & ANNOUNCEMENTS

Commissioner Walters announced an Economic Development meeting Thursday January 16<sup>th</sup> at 6 p.m. He also recognized Kevin Rogols the CEO at SRMC. Mr. Rogols announced he is retiring and introduced the new CEO at SRMC, Jamie Silva-Steele. He thanked the Commissioners for their support. Chairman Madalena announced the new tribal leaders. Commissioner Chapman requested congratulatory letters go out to these newly elected tribal leaders. Chairman Madalena announced NM State Legislature begins January 21, 2014.

4. PRESENTATION

- 2013 Deputy of the Year

(Doug Wood, Sheriff; Karl Wiese, Undersheriff)

Sheriff Doug Wood and his Undersheriff, Karl Wiese introduced nominees, Deputy Armijo and Deputy Gonzales. Sheriff Wood presented Deputy Olga Guymon with the 2013 Deputy of the Year award.

5. APPROVAL OF AGENDA

Commissioner Walters motion to approve, second by Commissioner Lucero. Motion passed. Vote was unanimous.

6. SANDOVAL COUNTY COMMISSION

(Chair Madalena)

- A. Request for a Motion to Adopt Resolution No. 1-9-14.6A Establishing the Sandoval County Board of Commissioners 2014 Open Meetings Act - Compliance and Public Meeting Notification Procedures

Attorney Trujillo clarified changes and corrections already made to the resolution.

Commissioner Walters motion to approve, second by Commissioner Lucero. Motion passed. Vote was unanimous.

- B. Election of Commission Chair and Vice Chair for 2014

Vice Chair Scherzinger nominated Chairman Madalena as Commission Chair for 2014, second by Commissioner Lucero. Commissioner Chapman nominated Commissioner Walters, second by Commissioner Walters. Commissioner Lucero motion to close nominations, second by Commissioner Walters. Motion passed.

Vote was unanimous. Vote taken for Chair Madalena as Commission Chair 2014. Commissioners Scherzinger Lucero and Chair Madalena voted yes. Commissioner Walters and Commissioner Chapman passed. Commissioner Walters and Commissioner Chapman abstained. Motion passed.

Commissioner Walters nominated Commissioner Chapman for Vice Chair 2014, second by Commissioner Chapman. Vice Chair Scherzinger nominated Commissioner Lucero, second by Commissioner Lucero. Commissioner Lucero motion to close nominations, second by Vice Chair Scherzinger. Motion passed.

Vote was unanimous. Vote taken for Commissioner Chapman as Vice Chair 2014. Commissioner Walters and Commissioner Chapman voted yes. Commissioner Lucero and Vice Chair Scherzinger and Chair Madalena abstained. Motion failed.

Vote taken for Commissioner Lucero as Vice Chair 2014. Commissioner Walters abstained. Vice Chair Scherzinger, Commissioner Lucero, Commissioner Chapman and Chairman Madalena voted yes. Motion passed.

## 7. CONSENT AGENDA

A. Approval of Minutes from the Regular Meeting of December 12, 2013

B. Approval of the following Budget Resolution:

(1) No. 1-9-14.7B(1) / Solid Waste Budget / Increase Budget to Reflect Funding Received from the NM Environment Recycling and Illegal Dumping Grant / \$11,500

Commissioner Walters motion to approve, second by Commissioner Scherzinger. Motion passed. Vote was unanimous.

## 8. OFFICE OF THE COUNTY MANAGER

(Phillip Rios, County Manager)

A. Discussion and Request for a Motion to Approve the 2014 Sandoval County Calendar – Meetings and Holidays

Vice Chairman Lucero motion to approve, second by Commissioner Scherzinger. Motion passed. Vote was unanimous.

B. Discussion and Request for a Motion to Ratify Nominees of Commissioners, Staff and Alternates to Various Boards and Committees and Instruct the County Manager to Inform the Pertinent Agency of the Sandoval County Members

Commissioner Walters motion to approve, second by Commissioner Chapman. Motion passed. Vote was unanimous.

C. Request for a Motion to Adopt Resolution No. 1-9-14.8C Approving the Sandoval County Economic Development Business Assessment and Strategies (Commissioner Chapman, Sponsor)

Commissioner Chapman motion to approve. Commissioner Chapman withdrew his motion. There was further discussion on the resolution.

Commissioner Chapman motion to approve, second by Commissioner Walters. Motion passed. Vote was unanimous.

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9. FIRE DEPARTMENT  
(James Maxon, Fire Chief)  
Request for a Motion to Adopt Resolution No. 1-9-14.9 Approving the Sandoval County Hazard Mitigation Plan  
(Commissioner Chapman, Sponsor)  
Fire Chief James Maxon and Assistant Chief David Bervin presented the resolution and briefed the Commission on the County Hazard Mitigation Plan.  
Commissioner Chapman motion to approve, second by Vice Chairman Lucero. Motion passed. Vote was unanimous.  
Commissioner Walters motion to move Item # 10 after Item #12, second by Vice Chairman Lucero. Motion passed. Vote was unanimous.
10. CLOSED SESSION - Pending Litigation (Sandoval County, NM v. Tesoro Properties LLC, et al., Case No. D1329-CV200902408) in Accordance with the Open Meetings Act, NMSA 1978, Section 10-15-1 (H)  
Commissioner Chapman motion to enter into closed session at 7:37p.m.to discuss Pending Litigation (Sandoval County, NM v. Tesoro Properties LLC, et al., Case No. D1329-CV200902408) in Accordance with the Open Meetings Act, NMSA 1978, Section 10-15-1 (H), second by Vice Chairman Lucero. Motion passed. Vote was unanimous.  
Commissioner Chapman motion to reconvene at 7:47p.m., second by Commissioner. Motion passed. Vote was unanimous.  
While in closed session the Board only discussed those matters referred to in the motion to enter into closed session and no final action was taken.
11. COMMENTS FROM THE PUBLIC  
Benton Howell, a Bernalillo resident spoke as an advocate for energy efficiency and renewable energy in Sandoval County. Mark Komadina and Mike Munk from the Sandoval County Deputies Association publicly thanked the County for their support during their time of need. They asked the Commission for their continuing support during the budget process.
12. COMMENTS FROM THE COMMISSIONERS  
Commissioner Walters asked for Mr. Horan to provide updates on 2014 Legislature during the February Commission meetings. Commissioner Chapman asked again that the County send out congratulatory letters recognizing the new tribal leaders. He thanked Director Mora and his department on completion of the Guadalajara Watershed Project. He also thanked Manager Rios for his monthly report. Commissioner Scherzinger thanked Chairman Madalena for his hard work as Commission Chairman. Vice Chairman Lucero congratulated Director Peggy Cote and her staff on the DWI prevention event that took place on January 8<sup>th</sup>. Chairman Madalena announced on May 8, 2014 at 9a.m. the "Tents of the Governors" will host their meeting in the Commission Chambers.
13. ADJOURN  
Commissioner Lucero motion to adjourn at 7:48p.m, second by Commissioner Chapman. Motion passed. Vote was unanimous.