



Agenda Item Number: 12-12-13.6C

**SANDOVAL COUNTY
BOARD OF COUNTY COMMISSIONERS**

Date of Commission Meeting:

December 12, 2013

Division / Elected Office:

Public Works

Staff Contact:

Tommy Mora, Jr., Director

Title of Item:

RFP Award - Public Works Engineering Services

Action Requested:

Motion to Award Bid for Engineering Services to Vector Engineering, LLC and Approval to Authorize the County Manager to Negotiate and Enter into a Contract

Summary:

On October 23, 2013, the County advertised in the Albuquerque Journal a request for written proposals for Engineering Services for the Public Works Division. The bids were received and evaluated according to the New Mexico State Procurement Code for professional services. According to the selection criteria, Vector Engineering, LLC is the most qualified engineering firm.

Evaluation Committee for this RFP recommends approval.

Attachments:

Evaluation Committee Report

FISCAL IMPACT

There is no fiscal impact to this fiscal year's budget.



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STAFF ANALYSIS SUMMARY

County Manager:

Recommend Board of County Commission meeting. PPR 12/06/2013

**Initiating Elected Official /
Division Director:**

Recommend Approval- TMJ 12/3/13

Legal:

After award, the CM or his designee will attempt to negotiate a contract with the vendor. PFT 12/4/2013

Finance:

Budget is established – Recommend Approval CCH 12/3/13

Procurement process has been followed.
Recommend Approval of Award – LO 12/2/13

SANDOVAL COUNTY ENGINEERING SERVICES

RFP# FY14-PW-09

EVALUATION COMMITTEE REPORT

Proposals submitted in response to Sandoval County RFP# FY-PW-09 were evaluated and scored based on the RFP Scoring Criteria on November 14, 2013

1. SPECIALIZED DESIGN AND TECHNICAL COMPETENCE (30 POINTS POSSIBLE)

Specialized technical competence of the business, including a joint venture or association, regarding the type of services required.

	EVALUATOR "A"	EVALUATOR "B"	EVALUATOR "C"	AVERAGE
BOHANNAN HOUSTON, INC	28	28	25	27.0
HUITT-ZOLLARS, INC	20	28	25	24.3
SMITH ENGINEERING	20	28	22	23.3
SOUDER, MILLER, & ASSOC.	25	28	22	25.0
URS CORPORATION	24	28	26	26.0
VECTOR ENGINEERING, LLC.	27	28	28	27.7

JUSTIFICATION FOR SCORES:

Bohannan Houston, Inc. and Vector Engineering provided the most comprehensive documentation of resources and technical competence to perform the tasks needed by Sandoval County. URS is a well-staffed Engineering firm. The Evaluation Committee would have liked to have more detailed information from Huitt-Zollars, Inc., Smith Engineering, URS, and Souder, Miller & Assoc. regarding specialized technical competence.

2. CAPACITY AND CAPABILITY (25 POINTS POSSIBLE)

Capacity and capability of the business to perform the work, including any specialized services, within the time limitations.

	EVALUATOR "A"	EVALUATOR "B"	EVALUATOR "C"	AVERAGE
BOHANNAN HOUSTON, INC	25	23	17	21.7
HUITT-ZOLLARS, INC	20	23	20	21.0
SMITH ENGINEERING	20	23	20	21.0
SOUDER, MILLER, & ASSOC.	20	23	15	19.3
URS CORPORATION	22	23	22	22.3
VECTOR ENGINEERING, LLC.	23	23	24	23.3

JUSTIFICATION FOR SCORES:

All Offerors provided evidence that they are capable and have the ability to perform the services required by Sandoval County Public works. Evaluation Committee Members had mixed opinions regarding the ranking of the Offerors based on the information provided in the proposals.

3. PAST RECORD OF PERFORMANCE (20 POINTS POSSIBLE)

Past record of performance on contracts with government agencies or private industry with respect to such factors as control of costs, quality of work and ability to meet schedules.

	EVALUATOR "A"	EVALUATOR "B"	EVALUATOR "C"	AVERAGE
BOHANNAN HOUSTON, INC	17	20	15	17.3
HUITT-ZOLLARS, INC	10	16	15	13.7

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SMITH ENGINEERING	12	20	16	16.0
SOUDER, MILLER, & ASSOC.	15	18	15	16.0
URS CORPORATION	18	20	16	18.0
VECTOR ENGINEERING, LLC.	18	19	18	18.3

JUSTIFICATION FOR SCORES: Vector Engineering, LLC and URS Corporation provided the most comprehensive information in response to the request for past performance record.

4. FAMILIARITY WITH SANDOVAL COUNTY (10 POINTS POSSIBLE)

	EVALUATOR "A"	EVALUATOR "B"	EVALUATOR "C"	AVERAGE
BOHANNAN HOUSTON, INC	10	9	10	9.7
HUITT-ZOLLARS, INC	8	10	10	9.3
SMITH ENGINEERING	5	8	7	6.7
SOUDER, MILLER, & ASSOC.	7	8	5	6.7
URS CORPORATION	8	7	5	6.7
VECTOR ENGINEERING, LLC.	10	8	9	9.0

JUSTIFICATION FOR SCORES: Bohannan Houston, Inc., Huitt-Zollars, Inc., and Vector Engineering are very familiar with Sandoval County projects.

5. WORK TO BE DONE IN NM (5 POINTS POSSIBLE)

	EVALUATOR "A"	EVALUATOR "B"	EVALUATOR "C"	AVERAGE
BOHANNAN HOUSTON, INC	5	5	5	5.0
HUITT-ZOLLARS, INC	5	5	5	5.0
SMITH ENGINEERING	5	5	5	5.0
SOUDER, MILLER, & ASSOC.	5	5	0	3.3
URS CORPORATION	5	5	5	5.0
VECTOR ENGINEERING, LLC.	5	5	5	5.0

JUSTIFICATION FOR SCORES: All Offerors provide services locally. One Evaluation Committee Member did not agree that Souder, Miller, & Associates thoroughly responded to this topic.

6. CURRENT VOLUME OF WORK WITH SANDOVAL COUNTY NOT 75% COMPLETE (10 POINTS POSSIBLE)

	EVALUATOR "A"	EVALUATOR "B"	EVALUATOR "C"	AVERAGE
BOHANNAN HOUSTON, INC	8	10	10	9.3
HUITT-ZOLLARS, INC	8	8	10	8.7
SMITH ENGINEERING	10	10	10	10.0
SOUDER, MILLER, & ASSOC.	8	0	10	6.0
URS CORPORATION	7	10	10	9.0
VECTOR ENGINEERING, LLC.	10	10	10	10.0

JUSTIFICATION FOR SCORES: Souder, Miller, & Associates has a large project still in progress with Sandoval County. Huitt-Zollars, Inc. has a smaller project nearing completion with Sandoval County. All other firms do not currently have projects with Sandoval County.

SANDOVAL COUNTY ENGINEERING SERVICES
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RESIDENT BUSINESS OR VETERANS BUSINESS PREFERENCE

	DOCUMENTATION PROVIDED			POINTS
BOHANNAN HOUSTON, INC	Resident Business	L2098667072	VALID	5.0
HUITT-ZOLLARS, INC	Resident Business	L1825898816	VALID	5.0
SMITH ENGINEERING	Resident Business	L0805477952	VALID	5.0
SOUDER, MILLER, & ASSOC.	Resident Business	L2012634688	VALID	5.0
URS CORPORATION	Resident Business	L1469950272	VALID	5.0
VECTOR ENGINEERING, LLC.	Resident Business	L2124618048	VALID	5.0

TOTAL POINTS (Including Resident Business Preference)

BOHANNAN HOUSTON, INC	95.0
HUITT-ZOLLARS, INC	87.0
SMITH ENGINEERING	87.0
SOUDER, MILLER, & ASSOC.	81.3
URS CORPORATION	92.0
VECTOR ENGINEERING, LLC.	98.3

RECOMMENDED OFFEROR: VECTOR ENGINEERING, LLC.

Liz Otten
PRINTED NAME OF PROCUREMENT OFFICER

[Signature]
SIGNATURE

12/2/13
DATE