

Agenda Item Number: 11-7-13.6C

**SANDOVAL COUNTY  
BOARD OF COUNTY COMMISSIONERS**

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**Date of Commission Meeting:**

November 7, 2013

**Division / Elected Office:**

Public Works

**Staff Contact:**

Tommy Mora, Jr., Director

**Title of Item:**

Judicial Complex Addition and Public Safety Facility

**Action Requested:**

Motion to Award Bid for Architectural Design Services for Planning and Schematic Design Phase for the Judicial Complex and Public Safety Facility to RMKM Architects and Approval to Authorize the County Manager to Negotiate and Enter into a Contract

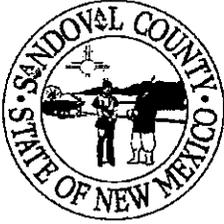
**Summary:**

On October 7, 2013 Sandoval County advertised in the Albuquerque Journal requesting written proposals for Architectural Design Services for the Judicial Complex Addition and Public Safety Facility (Fire Administration Building, 911 Call Center, and Sheriff's Offices). The bids were received and evaluated according to the New Mexico State Procurement Code for professional services. According to the selection criteria, RMKM was the most qualified architect for this phase of the project.

The following is a description of the Architect's scope of work: Using projected 2035-2040 population studies, conduct space and parking analysis for future needs of the Sandoval County Judicial Complex and Public Safety Facility to include schematic design phase and design development phase. From the studies, provide three (3) conceptual designs with renderings and floor plan layouts for the expansion of the Judicial Complex. Work directly with the Sandoval County Public Safety / Judicial Complex Committee to gather information related to the Judicial Complex expansion. Staff recommends approval.

**Attachments:**

Evaluation Committee Report



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**FISCAL IMPACT**

The dollar amount of the contract will be negotiated but will not exceed \$47,000.

**STAFF ANALYSIS SUMMARY**

<b>County Manager:</b>	Recommend Board of County Commission approval. PPR 10/31/2013
<b>Initiating Elected Official / Division Director:</b>	Recommend Approval- TMJ 10/29/13
<b>Legal:</b>	The award needs to be made before a contract can be negotiated. PFT 10/30/2013
<b>Finance:</b>	Recommend Approval – CCH 10/29/13 Procurement process has been followed. Recommend Approval of Award – LO 10/29/13



**ARCHITECTURAL DESIGN SERVICES:  
PRELIMINARY JUDICIAL COMPLEX ADDITION RFP# FY14-PW-05A**

2. Qualifications and Capability of Architectural Firm to perform requested services within time limitations: including qualifications of any consultants and/or representatives (25 Points Possible):

Offeror	Score	Justification for Points Awarded		
DYRON MURPHY	20.7	Firm is qualified and appears to have the capability to perform requested services. The staff is fairly small.		
		Individual Scores:	20	25
FBT	19.3	There are 3 registered Architects and a staff of 15 in this firm. The firm's out of state consultants have experience with Judicial Complex projects.		
		Individual Scores:	23	18
NCA	21.3	This firm has 2 registered architects. The team and consultants appear to be capable of performing requested services.		
		Individual Scores:	24	20
RMKM	23	This firm has 5 registered Architects and a large staff as well as consultants who specialize in Judicial/Public Safety Complexes. This firm has a proven track record and many qualified employees capable of performing the requested services.		
		Individual Scores:	25	24
SOLEIL WEST	19.3	This firm has 2 registered Architects listed and no sub-contractors. All work would be done in-house.		
		Individual Scores:	23	15
STUDIO SOUTHWEST	21.3	This firm has 4 registered Architects and will subcontract with ARC. Team is qualified and capable especially with future population growth studies and Judicial Complex design.		
		Individual Scores:	24	20
VIGIL & ASSOCIATES	22.3	All consultants appear to be very knowledgeable and well staffed. This firm has 6 registered Architects on staff.		
		Individual Scores:	24	20

3. Past Record of Performance on Contracts with government agencies or private industry (25 Points Possible):

Offeror	Score	Justification for Points Awarded		
DYRON MURPHY	21.3	This firm has projects listed with limited detail. Record appears to be fairly strong regarding previous contracts.		
		Individual Scores:	20	22
FBT	19.3	Firm shows that they do have a lot of past experience with Federal, State, and Local government contracts primarily in Arizona.		
		Individual Scores:	18	23
NCA	19.7	Firm appears to bring projects in on time and under budget according to testimonials provided by past clients in the proposal.		
		Individual Scores:	20	24
RMKM	21.3	This firm listed several past projects that align with the needs of Sandoval County. Several letters of recommendation from government agencies were provided; however there was not mention of how the firm managed time or budget for those projects.		
		Individual Scores:	20	24
SOLEIL WEST	19.7	Testimonials were not listed due to time constraints. Firm did provide a list of projects including costs and schedules.		
		Individual Scores:	20	22
STUDIO SOUTHWEST	22	Firm appears to have a record of coming in on time and within budget. Provided good record of past government experience.		
		Individual Scores:	23	23
VIGIL & ASSOCIATES	21.7	Firm appears to perform well and have a good record working for County entities. The bulk of past experiences listed appear to be school related.		
		Individual Scores:	20	22

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**4. Proximity to and familiarity with Sandoval County (10 Points Possible):**

Offeror	Score	Justification for Points Awarded		
DYRON MURPHY	8.7	Local firm with offices in Albuquerque. This firm has had previous projects with Sandoval County in the past.		
		Individual Scores:	10	6
FBT	7.3	Local firm with offices in Albuquerque. No projects listed with Sandoval County.		
		Individual Scores:	10	7
NCA	8.3	Local firm with offices in Albuquerque. This firm has had previous projects with Sandoval County in the past.		
		Individual Scores:	10	8
RMKM	7.7	Local firm with offices in Albuquerque. No projects listed with Sandoval County. Firm has organizational knowledge of how the County operates.		
		Individual Scores:	5	8
SOLEIL WEST	9.3	Local firm with offices in Albuquerque. This firm has had several previous projects with Sandoval County in the past.		
		Individual Scores:	10	8
STUDIO SOUTHWEST	9.3	Local firm with offices in Albuquerque. This firm has had several previous projects with Sandoval County in the past.		
		Individual Scores:	10	8
VIGIL & ASSOCIATES	7.7	Local firm with offices in Albuquerque. Have had previous projects within Sandoval County, but not with Sandoval County.		
		Individual Scores:	10	6

**5. Amount of design work completed and uncompleted in New Mexico (5 Points Possible):**

Offeror	Score	Justification for Points Awarded		
DYRON MURPHY	4.7	100% of work to be completed in NM. Most incomplete projects appear to be in design phase.		
		Individual Scores:	5	4
FBT	4	Numerous projects completed in NM.		
		Individual Scores:	3	4
NCA	5	100% of work will be completed in NM.		
		Individual Scores:	5	5
RMKM	3.3	Information not provided, but projects were listed in NM.		
		Individual Scores:	0	5
SOLEIL WEST	4.7	100% of work will be completed in NM. This firm appears to have an acceptable work load.		
		Individual Scores:	5	4
STUDIO SOUTHWEST	4.7	100% of work will be completed in NM. Work load will need to be adjusted if firm is to take on this project.		
		Individual Scores:	5	4
VIGIL & ASSOCIATES	3.7	Bulk of work listed is either in-construction or awaiting construction. Most projects are with school districts.		
		Individual Scores:	5	3

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6. Volume of work previously done which is not seventy-five percent complete with respect to basic professional design services (5 Points Possible):

Offeror	Score	Justification for Points Awarded		
DYRON MURPHY	4.7	No current projects with Sandoval County		
		Individual Scores:	5	4
FBT	4.3	Firm does not have any current projects with Sandoval County.		
		Individual Scores:	5	3
NCA	4.3	No current projects with Sandoval County		
		Individual Scores:	5	3
RMKM	3.3	Not enough information was provided, but there are not any current projects with Sandoval County		
		Individual Scores:	0	5
SOLEIL WEST	4.3	No current projects with Sandoval County		
		Individual Scores:	5	3
STUDIO SOUTHWEST	4.7	No current projects with Sandoval County		
		Individual Scores:	5	4
VIGIL & ASSOCIATES	4.3	No current projects with Sandoval County		
		Individual Scores:	5	3

7. Resident or Resident Veteran's Preference:

Offeror	Score	Justification for Points Awarded
DYRON MURPHY	5	RESIDENT VENDOR CERTIFICATE PROVIDED – VALID
FBT	5	RESIDENT VENDOR CERTIFICATE PROVIDED – VALID
NCA	5	RESIDENT VENDOR CERTIFICATE PROVIDED – VALID
RMKM	5	RESIDENT VENDOR CERTIFICATE PROVIDED – VALID
SOLEIL WEST	5	RESIDENT VENDOR CERTIFICATE PROVIDED – VALID
STUDIO SOUTHWEST	5	RESIDENT VENDOR CERTIFICATE PROVIDED – VALID
VIGIL & ASSOCIATES	5	RESIDENT VENDOR CERTIFICATE PROVIDED – VALID

**TOTAL POINTS (INCLUDING PREFERENCE)**

Offeror	Points
DYRON MURPHY	88.3
FBT	80.7
NCA	87.3
RMKM	92.3
SOLEIL WEST	83.7
STUDIO SOUTHWEST	91.7
VIGIL & ASSOCIATES	89.0

**Section 2**

**1. Financial Stability**

Offeror	Pass/Fail
DYRON MURPHY	PASS
FBT	PASS
NCA	PASS
RMKM	PASS
SOLEIL WEST	PASS
STUDIO SOUTHWEST	PASS
VIGIL & ASSOCIATES	PASS

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**2. Letter of Transmittal**

Offeror	Pass/Fail
DYRON MURPHY	PASS
FBT	PASS
NCA	PASS
RMKM	PASS
SOLEIL WEST	PASS
STUDIO SOUTHWEST	PASS
VIGIL & ASSOCIATES	PASS

**3. Campaign Contribution Disclosure Form**

Offeror	Pass/Fail
DYRON MURPHY	PASS
FBT	PASS
NCA	PASS
RMKM	PASS
SOLEIL WEST	PASS
STUDIO SOUTHWEST	PASS
VIGIL & ASSOCIATES	PASS

<b>EVALUATION COMMITTEE</b>
Evaluated Proposals submitted in response to the Architectural Design Services RFP# FY14-PW-05A.
<b>SUMMARY OF AWARD RECOMMENDATION</b>
<i>The proposal submitted by <u>RMKM ARCHITECTURE, P.C.</u> received the highest total score and is therefore recommended as the finalist to be awarded the contract for Architectural Design Services.</i>

**Names of Evaluation Committee Members:**

**JASON CLARK  
FRED MARQUEZ  
PETE NIETO**

**Recommended Offeror: RMKM ARCHITECTURE, P.C.**

Liz Otten



Printed Name and Signature of Procurement Officer

10/29/13

Date