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SANDOVAL COUNTY BOARD OF COMMISSIONERS
BOARD OF FINANCE QUARTERLY REPORT MINUTES
COMMISSION CHAMBERS
APRIL 18, 2013 – 5:30 P.M.

1. DISCUSSION OF INVESTMENT COMMITTEE MEMBERSHIP
   (Laura M. Montoya, Treasurer)
   Treasurer Montoya informed the Commissioners that the Investment Committee just met and had a productive and informative meeting.

2. DISCUSSION OF COUNTY INVESTMENTS
   (Robert M. Burpo, President, First American Financial Advisors, Inc.)
   Robert M. Burpo, Financial Advisor, gave a brief update on the County investments.

3. LEGISLATIVE SESSION REPORT
   (Laura M. Montoya, Treasurer)
   Treasurer Montoya updated the Commissioners on bills that affected Sandoval County. She thanked Planning and Zoning, Assessor's, and Clerk's Office for coming together to make necessary changes.

4. POLICIES AND PROCEDURES – UPDATE
   (Laura M. Montoya, Treasurer)
   Treasurer Montoya briefed the Commissioners on policy updates in the Treasurer's Office. She mentioned they are still working on program changes in Tyler system.

5. COLLECTIONS
   Larry Polanis, Treasury Controller, gave Commissioners update on 2013 tax collections. Treasurer Montoya thanked her staff for their hard work.

6. ADJOURN
   Commissioner Lucero motion to adjourn at 5:56 p.m. Second by Vice Chair Scherzinger. Motion passed. Vote was unanimous.

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SANDOVAL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
COMMISSION CHAMBERS
APRIL 18, 2013 – 6 P.M.

1. CALL TO ORDER
The meeting was called to order at 6:05p.m.
Present were Chair Madalena, Vice Chair Scherzinger, Commissioner Lucero, Commissioner Chapman, and Commissioner Walters.

2. PLEDGE OF ALLEGIANCE
Pledge of allegiance was led by Director Al Casamento.

3. INTRODUCTIONS & ANNOUNCEMENTS
Chair Madalena requested a moment of silence for the victims of the Boston Marathon bombing. He announced the NM/Albuquerque 5K for Boston Run on April 28th at 1 p.m. and on Saturday, April 20th, RRPS is having their annual PowWow.

4. APPROVAL OF AGENDA
Commissioner Walters motion to approve, second by Vice Chair Scherzinger. Motion passed. Vote was unanimous.

5. CONSENT AGENDA
A. Approval of Minutes from the Regular Meeting of April 4, 2013
B. Approval of the following Budget Resolutions:
   (1) No. 4-18-13.5B(1) / Algodones Fire Department Budget / Increase Budget to Reflect New Funding Received from New Mexico Fire Protection / $96,000
   (2) No. 4-18-13.5B(2) / Senior Program Budget / Increase Budget to Reflect New Funding Received from Non-Metro NM Area Agency on Aging / $4,000
   (3) No. 4-18-13.5B(3) / County Property Valuation Budget / Increase Budget to Cover the Expense of Hiring Additional Contract Term Employees for the Reappraisal Project / $79,631
   (4) No. 4-18-13.5B(4) / Sheriff's Care Budget / Increase Budget to Reflect Funding Received from an Asset Forfeiture from DEA Office / $23,135
C. Approval to Appoint Sam Landee-Thompson to the Sandoval County Planning & Zoning Commission for a Two-Year Term

Commissioner Lucero motion to approve, second by Vice Chair Scherzinger. Motion passed. Vote was unanimous.

6. OFFICE OF THE COUNTY MANAGER
(Phillip Rios, County Manager)
Request for a Motion to Award Bid for Audit Services to Griego Professional Services, LLC, an Independent Public Accounting Firm, for a Total Amount of $107,000 and Approval to Submit Firm to the Office of the State Auditor
Commissioner Lucero motion to approve, second by Vice Chair Scherzinger. Motion passed. Vote was unanimous.

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7. DIVISION OF PLANNING AND ZONING
(Michael Springfield, Director)
Discussion and Request for a Motion to Approve the Revised Phasing Plan for Petroglyph Trails Subdivision **(SUB-07-002)**, Thomas J. Ashe, Agent for Trails Investors, LLC, Requests Approval of the Revised Phasing Plan for the Petroglyph Trails Subdivision, Located within Projected Sections 28 & 33, Township 13 North, Range 4 East NMPM, Placitas, Sandoval County, New Mexico
Vice Chair Scherzinger motion to approve, second by Commissioner Lucero. Motion passed. Vote was unanimous.

8. DETENTION CENTER
(Al Casamento, Director)
A. Request for a Motion to Approve Amendment No. 2 to Operating Agreement for Prisoner/Staff Meal and Commissary Services between Sandoval County and Aramark Correctional Services, LLC, for a One-Year Renewal and Authorize the County Manager to Approve Amendment No. 2 and Subsequent Amendments
Commissioner Lucero motion to approve, second by Vice Chair Scherzinger. Motion passed. Vote was unanimous.

B. Detention Center Report and Update
Director Al Casamento updated the Commissioners on changes that have been made since March 2012. The Detention Center has updated their Operations and Training Curriculum. The main focus was related to suicide prevention but they have also addressed issues listed on their quality assurance review. Commissioner Lucero agreed with the decision to hire a consultant to assist. Vice Chair Scherzinger asked Director Casamento to clarify his use of the word "supplant". He clarified that he meant to use the term "supplement". She also asked if the inmates were made aware of the Suicide Step Down process. He said that the inmate is made aware at that point by the Mental Health Staff. Manager Rios stated that having a Mental Health Staff was a requirement of the contract with the Federal Government to house Federal inmates. Commissioner Walters requested a written report with the information that he brought to the Commission verbally. Commissioner Chapman agreed that having the report in written format would have been appropriate. Chair Madalena thanked Director Casamento and said that the Commissioners will support him and his staff. Director Casamento recognized his staff and said they are dedicated in completing the steps necessary to get the Federal inmates back. Commissioner Lucero asked for an update on the situation with Bernalillo County. Attorney Patrick Trujillo stated that approval of funding for housing prisoners in other jurisdictions came before the Bernalillo County Commissioners during their last meeting. Motion failed at that time. Motion will be before them again during their next Commission meeting. He will update the Commissioners after that meeting takes place.

9. COMMENTS FROM THE PUBLIC
Dave Baldwin a Rio Rancho resident, spoke on budget concerns. He asked the Commissioners to consider the Rio Rancho Police Department needs during this time.

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10. COMMENTS FROM THE COMMISSIONERS
Commissioner Walters asked for an update from Manager Rios on the Summer Youth Employment Program. He requested letters to go out to the participants. He also requested congratulatory letters to go out to Tom Church who was named Cabinet Secretary for Transportation and the new Fab Manager at Intel.

11. CLOSED SESSION
Discussion: County Manager Performance Review and Extension of Employment Contract in Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(2) (Limited Personnel Matters); and Pending Litigation in Accordance with Section 10-15-1(H)(7) (Moriarty v. Sandoval County)
Commissioner Lucero motion to enter into closed session at 6:45 p.m.to discuss County Manager Performance Review and Extension of Employment Contract in Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(2) (Limited Personnel Matters); and Pending Litigation in Accordance with Section 10-15-1(H)(7) (Moriarty v. Sandoval County), second by Vice Chair Scherzinger. Motion passed. Vote was unanimous.
Commissioner Lucero motion to reconvene at 9:43p.m. Second by Commissioner Chapman. Motion passed. Vote was unanimous.
While in closed session the Board only discussed those matters referred to in the motion to enter into closed session and no final action was taken

12. ADJOURN
Commissioner Chapman motion to adjourn at 9:45p.m, second by Commissioner Lucero. Motion passed. Vote was unanimous.